

OHIO'S COMMUNICABLE DISEASE REPORTING REQUIREMENTS

WHO must report?

Healthcare providers (physicians, hospitals, infection preventionists) with knowledge of a case or suspect case of a disease which is required to be reported

Laboratorians that examine specimens of human origin with evidence of diseases which are required to be reported

Any individual having knowledge of a person suffering from a disease suspected of being communicable

WHAT must be reported?

Diseases on Ohio's ABC list

Healthcare providers must report the following:

- ✓ Name of case or suspect case
- ✓ Diagnosis or suspected diagnosis
- ✓ Date of birth of case or suspect case
- ✓ Sex of case or suspect case
- ✓ Telephone number of case or suspect case
- ✓ Street address, including city, state and zip code of case or suspect case
- ✓ Supplementary surveillance information as outlined in Section 3 for the specific disease being reported
- ✓ Healthcare provider name, telephone number and street address (including city, state and zip code)

Laboratorians must report the following:

- ✓ Name of case or suspect case
- ✓ Date of birth of case or suspect case
- ✓ Sex of case or suspect case
- ✓ Street address, including city, state and zip code of case or suspect case
- ✓ Laboratory test information
 - Specimen identification number
 - Specimen collection date
 - Specimen type
 - Test name
 - Test result
 - Organism and serotype, as applicable
- ✓ Healthcare provider name, telephone number and street address (including city, state and zip code)

WHEN must a report be made?

Class A disease – immediately by phone

Class B disease – by the end of the next business day

Class C disease – by the end of the next business day

WHERE must the report be made?

Healthcare providers and laboratorians

- To the local health jurisdiction in which the case or suspected case resides (unless otherwise noted in [Section 3](#))
- If residence is unknown, report to the local health jurisdiction in which the healthcare provider or laboratory is located.

- If residence is outside of Ohio and reporting via electronic laboratory reporting (ELR), report to the state of patient residence.
- If residence is outside of Ohio and not reporting via ELR, report to the local health jurisdiction in which the health care provider or laboratory is located.

Local health jurisdictions

- To ODH

HOW must the report be made?

Healthcare providers

- Class A – immediately by phone; follow-up with [HEA 3334](#) or supplementary surveillance forms as instructed by the local health jurisdiction; follow-up reports can also be made electronically through direct entry into the [Ohio Disease Reporting System \(ODRS\)](#).
- Class B and C – [HEA 3334](#) and supplementary surveillance forms, as appropriate; Class B and C reports can also be made electronically through direct entry into ODRS.
- Healthcare providers that report 200 or more Class A, B or C diseases each year should consider electronic reporting through direct entry into ODRS.
- Order forms for [HEA 3334](#) should be faxed to 614-564-2456.

Laboratorians

- Class A – immediately by phone, follow-up with [HEA 3333](#) as instructed by the local health jurisdiction; follow-up reports can also be made electronically through direct entry into the [Ohio Disease Reporting System \(ODRS\)](#) or through [Electronic Laboratory Reporting](#).
- Class B and C – [HEA 3333](#); Class B and C reports can also be made electronically through direct entry into ODRS or through ELR.
- Laboratories that report 200 or more Class A, B or C diseases each year should be working towards ELR reporting.
- Order forms for [HEA 3333](#) should be faxed to 614-564-2456.

Local health jurisdictions

- Class A – immediately by phone; follow-up reports should be directly entered into the [Ohio Disease Reporting System \(ODRS\)](#).
- Class B and C – direct entry into ODRS.
- Local health jurisdictions should assure that reports entered into ODRS are complete; supplementary surveillance information as outlined in [Section 3](#) should be mailed to ODH at the following address:

Ohio Department of Health
 Outbreak Response and Bioterrorism Investigation Team
 Bureau of Infectious Diseases
 246 N. High Street
 Columbus, OH 43215

WHY must a report be made?

- Disease control and prevention as outlined in [Section 3](#) for the specific disease being reported
- Documentation of the distribution of disease in Ohio
- Identification of outbreaks